



73-75 Gould Street
 Bayonne, NJ 07002
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wholesale@toygalaxy.net

CREDIT CARD AUTHORIZATION FORM

CREDIT CARD INFORMATION					
Customer Name:					
Credit Card Type: <input type="checkbox"/> Visa <input type="checkbox"/> Master Card <input type="checkbox"/> American Express <input type="checkbox"/> Discover					
Credit Card Number:				Expiration Date:	
Name as it appears on Credit Card:				Security Code:	
Payment Amount (US Dollars):					
Signature:				Date:	
CREDIT CARD BILLING ADDRESS					
Street Address:					
City:					
State:	Zip Code:	E-Mail:	Tel. No.:	Fax No.:	
SHIPPING INFORMATION					
(Customer will be charged for the extra UPS shipping costs if shipping information is not correct)					
SHIP TO			Shipping Carrier: <input type="checkbox"/> UPS <input type="checkbox"/> FedEx <input type="checkbox"/> Other _____		
Mall Name:			Account Number:		
Street Address:			Type of Service: (Please select one) <input type="checkbox"/> Next Day Priority		
City, State & ZIP Code:			<input type="checkbox"/> Next Day Standard <input type="checkbox"/> 2 nd Day <input type="checkbox"/> Ground		
Tel. No.:			<input type="checkbox"/> Other _____		
PAYMENT INFORMATION			AUTHORIZATION		
Payment for Invoice No.:		Payment Date:		Make this as a default card for payment on future orders?	
Details				<input type="checkbox"/> YES <input type="checkbox"/> NO	
Invoice Amount				I agree to pay the Total Amount according to the Card Issuer Agreement.	
3% Credit Card Surcharge				SIGN HERE X	
Total amount to be charged					

For Toy Galaxy Use Only

APPROVAL	
<input type="checkbox"/> Approved	<input type="checkbox"/> Declined
Approval Code:	

Instructions for Completing the Credit Card Authorization Form

Credit Card Information

- Fill in all credit card information including the payment amount to be charged to your credit card. Form must be signed and dated by the cardholder for validation.
- Toy Galaxy does not accept debit cards or check cards that require use of a personal identification number as a method of payment.

Credit Card Billing Address

- For verification purposes, address information must be filled out as it appears on credit card monthly statement. Failure to complete the address information, including zip/postal code, may result in the payment not being accepted by your credit card institution.

Shipping Information

- Fill out all shipping information if you wish to use your shipping account. It is essential to indicate the type of service desired. If type of service is not selected, Toy Galaxy will ship order priority overnight at your expense.
- If you do not have a shipping account, Toy Galaxy will deliver using our account and charge your credit card accordingly.

Payment Information & Authorization

- To properly apply your payment, please indicate the Invoice Number, Payment Date, Invoice Amount, 3% Credit Card Surcharge and the Total Amount to be charged on your card.
- Check Yes if you wish to make this credit card your default form of payment on all your future orders. Choosing this option authorizes Toy Galaxy to charge your card whenever you place an order and ship it to your nominated Shipping address.
- Toy Galaxy cannot process credit card payments without an authorized signature.

Important Information

- Please fax the signed Credit Card Authorization form together with the following documents:
 - Copy of ID (with signature)
 - Front and Back Copy of the credit cardand fax it to **(201) 858-8807** or email to wholesale@toygalaxy.net for processing.
- You may also contact Finance Department if you have any questions and/or need additional information.