

**PAYROLL CERTIFICATION FOR PUBLIC WORKS PROJECTS**  
 (for Contractor and Sub-Contractor's Use for Weekly and Final Certification)  
 (N.J.A.C. 12:60-2.1 and 6.1)



NAME OF CONTRACTOR  OR SUBCONTRACTOR  ADDRESS DATE WAGES DUE DATE WAGES PAID

PAYROLL NO. WEEK ENDING OR FINAL CERTIFICATION  PROJECT NAME AND LOCATION CONTRACTOR REGISTRATION NO.

1. NAME AND ADDRESS OF EMPLOYEE	2. WORK CLASSIFICATION	OverTime (OT) or Straight Time (ST)	3. DAY AND DATE							4. TOTAL HOURS	5. RATE OF PAY	6. GROSS AMOUNT EARNED		7. DEDUCTIONS					8. NET WAGES PAID FOR WEEK	9. Total Fringe Benefit Cost/Hr.
			HOURS WORKED EACH DAY									This Project Only	Total for Week	FICA	With- holding Tax			Total Deduc- tions		
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Questions? Please contact the Division of Wage and Hour Compliance at (609) 292-2259 or (609) 292-2283.

**SUBMIT TO PUBLIC BODY OR LESSOR**

Date \_\_\_\_\_

(c) FRINGE BENEFITS

I, \_\_\_\_\_ (Name of signatory party) \_\_\_\_\_ (Title)

do hereby state and certify:

(1) That I pay or supervise the payment of the persons employed by \_\_\_\_\_ on the \_\_\_\_\_; (Contractor or Subcontractor) \_\_\_\_\_ (Project Name and Location)

that during the payroll period beginning on \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and ending the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said \_\_\_\_\_ from the \_\_\_\_\_ (Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in the New Jersey Prevailing Wage Act, N.J.S.A. 34:11-56.25 et seq. and Regulation N.J.A.C. 12:60 et seq. and the Payment Wages Act, N.J.S.A. 34:11-4,1 et seq.

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborer or mechanics contained in the contract are the same as the wage rates contained in any wage order, regulation or contract that has a jurisdiction for the work performed.

(3) That any apprentices employed in the above period are duly registered in accordance with the apprenticeship program approved by the State of New Jersey or the United States Department of Labor, Department of Education or by the Bureau of Apprenticeship Training in the United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS OR PROGRAMS

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made when due to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

EXCEPTIONS (CRAFT)
REMARKS
PLEASE SPECIFY THE TYPE OF BENEFIT PROVIDED AND NOTE THE TOTAL COST PER HOUR IN BLOCK 9 ON THE REVERSE SIDE*
1) Medical or hospital coverage
2) Dental coverage
3) Pension or retirement
4) Vacation, Holidays
5) Sick days
6) Life Insurance
7) Other (Specify)
* TO CALCULATE THE COST PER HOUR, DIVIDE 2,000 HOURS INTO THE BENEFIT COST PER YEAR PER EMPLOYEE.

(5) N.J.S.A. 12:60-2.1 and 6.1 - The Public Works employers shall submit to the public body or lessor a certified payroll record each payroll period within 10 days of the payment of wages.

<b>Contractor Registration Number</b>
NAME AND TITLE
THE FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. N.J.S.A. 34:11-56.25 ET SEQ. AND N.J.A.C. 12:60 ET SEQ. AND N.J.S.A. 34:11-4.1 ET SEQ.