

# Hilo Farmers Market Retail/Crafts For Pick-up Worksheet

To start, fill out this worksheet to include your product(s) in the Hilo Farmers Market, online store for Pick-up.

**Contact Information:** (The customer can contact you for additional information. This information will be posted within the HFM online store)

**Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Product 1 Name:** \_\_\_\_\_

**Description:** \_\_\_\_\_

**Size** (If applicable): \_\_\_\_\_ Small \_\_\_\_\_ Medium \_\_\_\_\_ Large \_\_\_\_\_ X Large \_\_\_\_\_

**Unit Of Measurement** (Weight or Quantity) \_\_\_\_\_ Oz. \_\_\_\_\_ Lbs. \_\_\_\_\_ Qty. \_\_\_\_\_

**Wholesale Price:** (Price of product you will charged to Hilo Farmers Market) \$ \_\_\_\_\_  
\_\_\_\_\_

**Product 2 Name:** \_\_\_\_\_

**Description:** \_\_\_\_\_

**Size** (If applicable): \_\_\_\_\_ Small \_\_\_\_\_ Medium \_\_\_\_\_ Large \_\_\_\_\_ X Large \_\_\_\_\_

**Unit Of Measurement** (Weight or Quantity) \_\_\_\_\_ Oz. \_\_\_\_\_ Lbs. \_\_\_\_\_ Qty. \_\_\_\_\_

**Wholesale Price:** (Price of product you will charged to Hilo Farmers Market) \$ \_\_\_\_\_  
\_\_\_\_\_

**Product 3 Name:** \_\_\_\_\_

**Description:** \_\_\_\_\_

**Size** (If applicable): \_\_\_\_\_ Small \_\_\_\_\_ Medium \_\_\_\_\_ Large \_\_\_\_\_ X Large \_\_\_\_\_

**Unit Of Measurement** (Weight or Quantity) \_\_\_\_\_ Oz. \_\_\_\_\_ Lbs. \_\_\_\_\_ Qty. \_\_\_\_\_

**Wholesale Price:** (Price of product you will charged to Hilo Farmers Market) \$ \_\_\_\_\_

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**Online Price:** (This is the price the Hilo Farmers Market charges the customer. It includes your wholesale price, and HFM's mark-up (20% to cover credit card and processing costs).

**Here's how it works.**

Hilo Farmers Market will list your product(s) online within HiloFarmersMarket.com store. The final price will be based on: (the price you designate per product) + (HFM Markup). If you have product photos, submit on a USB drive or email to parentestudios@gmail.com. If you need photos, we will provide photos services at no charge.

As the on-line orders come in, Hilo Farmers Market will process credit cards through it's secured website. We will email or provide you with a printout of each order and the date and time the customer will pick-up your products at the Hilo Farmers Market.

You will have your products ready to pick-up on the designated day and time for pickup by the customer.

After each order, provide an invoice to the Hilo Farmers Market with the order number and the wholesale price you designated per product and Hilo Farmers Market will issue you a check.

I \_\_\_\_\_ agree to these terms. Date: \_\_\_\_\_  
Your Name